

## 2008 Exhibitor

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### Exhibitor Registration Information

DEADLINE: 21 March 2008

#### EXHIBITOR REGISTRATION POLICIES – PLEASE READ:

- No exhibitor will be allowed in the Technical Exhibit Halls without a badge. Anyone not pre-registered by Friday, 21 March will not receive a badge in advance of the meeting and must register onsite during open registration hours beginning Friday, 2 May.
- To register your personnel, please complete both pages of the Exhibitor Registration Form and send to the ISMRM Office by Friday, 21 March 2008. Badges ordered after 21 March 2008 may incur a cost of US\$20.00 each.
- Please remember to include any and all installation/dismantle staff as they will also need badges to access the exhibit hall.
- Exhibitor badges will allow access into the exhibit hall only. Build-up and tear-down access is permitted with an exhibitor badge.
- If requested on the Exhibitor Registration Form, badges will be mailed to the Exhibitor Representative on or before 9 April 2008. Note: It is the sole responsibility of the Exhibitor Representative to distribute personnel badges prior to the meeting.

#### BADGES HELD FOR ONSITE PICK UP:

- Badges held for onsite pick up will be available at the Exhibitor Registration window during open registration hours. Badges may be picked up by the Official Representative, or individually (identification required). Note: Badges needed for installation cannot be held for onsite pick up as the registration area will not open until 14:00 Friday, 2 May.

#### ONSITE EXHIBITOR REGISTRATION HOURS:

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|-------------------------------------|---------------|
| ▪ Friday, 2 May                     | 14:00 - 20:00 |
| ▪ Saturday, 3 May                   | 06:30 - 18:00 |
| ▪ Sunday, 4 May                     | 07:00 - 18:00 |
| ▪ Monday, 5 May                     | 06:30 - 18:30 |
| ▪ Tuesday through Thursday, 6-8 May | 06:30 - 18:00 |

**Questions? Please contact:** Sandra Daudlin, Director of Meetings, Email: [sandra@ismrm.org](mailto:sandra@ismrm.org)  
Phone: +1 (510) 841-1899, Fax: +1 (510) 841-2340

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